



WINNIPEG ROWING CLUB SUMMER JOBS AVAILABLE

The Winnipeg Rowing Club is hiring for number of Summer Jobs.

The positions will begin between May 1 and July 4, and end on or before September 1, 2022.

The hours will vary between 15 and 35 hours per week. Hours will be scheduled to support the clubs programming needs. Evening and weekend availability is required.

Rowing Instructor:

- Deliver introductory rowing programs to youths ages 12 – 18 years of age
- Delivery of group and private learn to row classes
- Develop lesson plans for short term summer sport programs, such as day camps and youth rowing league
- Assist Club Coach & Provincial coach with programs as needed
- Supervise and instructor novice rowers on proper rowing techniques, making learning fun and creative
- Ensure programs operate safely, and following established safety protocols
- Promote strong communication both to participants, parents, and co-workers
- Problem solve and manage conflict resolution as needed
- Assist with boat fleet management & repairs
- Demonstrate good sportsmanship, a positive attitude and become a role model for younger athletes
- Other duties and tasks around the boat house

Program Coordinator:

- Oversee the day to day administer of a variety of rowing programs including membership applications, participant registration for short term rowing programs.
- Provide high quality, professional communication to members and customers through answering inquiries and assisting with general club operations.
- Assist with the planning and delivery of short-term rowing programs and special events.

- Assist with organizing the annual Community Rowing Challenge weekend event that is a major fundraiser and encourages participation by anyone interested in trying out a new activity in the community.
- Assist with marketing and online social media campaign to promote organization and help increase participation.
- Work with the Coaches/Programs Coordinator to increase participation in rowing.
- Assists coaches and rowing instructors with introductory rowing programs as needed
- Other duties and tasks around the boat house

Boat House Maintenance:

- Assist with boat house grounds keeping, including lawn maintenance, landscaping, riverbank stabilization and drainage
- Oversee keeping parklands clean and maintained
- Exterior building maintenance such as cleaning, scraping, painting
- General cleaning of club house, inside and outside
- Assist with COVID safety protocols
- Assist with boat fleet management and repairs and maintenance
- Assists coaches and rowing instructors with introductory rowing programs as needed
- Other duties and tasks around the boat house

About the Winnipeg Rowing Club

The Winnipeg Rowing Club (WRC) is a non-profit, community sport organization. WRC has a variety of rowing programs and the required infrastructure designed to meet the needs of its members – be it youth, senior, master, or recreational and competitive athletes – and to enable all rowers to grow in the sport to their full potential.

How to Apply

Interested candidates are encouraged to apply by submitted a **letter of interest** to Tom Pundyk, President, Winnipeg Rowing Club via email president@winnipegrowingclub.ca. Please ensure your letter of interest specifies which position(s) you are interested in, as well as outlines your rowing background, coaching experience/qualifications, as well as relevant education and work experience.

Letters of interest must be received by Friday, April 8, 2022.